

# The NYC Archaeological Repository: The Nan A. Rothschild Research Center

<b>TITLE: Consultant/Urban Archaeologist</b> Number of Positions: One full time at 35 hours per week; one part time, hours per week TBD	<b>Duration of assignment: 9 months.</b>
<b>LOCATION:</b> The NYC Archaeological Repository, 114 W 47 <sup>th</sup> Street, New York, NY	<b>SALARY – HOURLY: \$30 an hour</b>
The NYC Archaeological Repository: The Nan A. Rothschild Research Center is managed by the Landmarks Preservation Commission (LPC), which is the New York City agency that is responsible for protecting New York City’s architecturally, historically, and culturally significant buildings and sites. LPC’s Archaeology Department reviews subsurface work that must be approved through the environmental review process and, for some sites, under the Landmarks Law. If important archaeological resources are threatened, this department determines and oversees appropriate archaeology. The Department also manages the NYC Archaeological Repository, located in Midtown Manhattan, which curates significant city archaeological collections. The collections are being made accessible to scholars and the public through <a href="http://www.nyc.gov/archaeology">http://www.nyc.gov/archaeology</a>	
<b>JOB DESCRIPTION</b> Under the supervision of the Director of Archaeology, the Urban Archaeologist/Curators will help to incorporate historic artifacts from two archaeological collections, the Stadt Huys and 7 Hanover Square excavations. Work will include-: verifying, rehousing, and cataloging The work will occur at 114 W 47 <sup>th</sup> Street.	
<b>QUALIFICATION REQUIREMENTS:</b> <ol style="list-style-type: none"> <li>1. A master’s degree from an accredited university in Anthropology, American History or American Studies, with a minimum of 24 graduate credits in anthropological archaeology plus a minimum of 16 weeks supervised training in basic archaeological field research. All candidates must also have at least one year of full-time paid experience directly related to the duties of the position; or</li> <li>2. Education and/or experience which is equivalent to "1" above.</li> </ol>	
<b>PREFERRED QUALIFICATIONS</b> <ul style="list-style-type: none"> <li>• Curation experience;</li> <li>• Expertise with New York City archaeological artifacts;</li> <li>• Ability to work independently;</li> <li>• Experience with database maintenance and management;</li> <li>• Excellent writing and oral communication skills;</li> <li>• Excellent organizational skills;</li> <li>• Cultural Resource Management experience.</li> </ul>	
<b>The Research Center will only respond to qualified candidates.</b>	
Please submit resume and cover letter electronically to: <a href="mailto:asutphin@lpc.nyc.gov">asutphin@lpc.nyc.gov</a>	This project is funded by a grant and managed through the Fund for the City of New York
While we appreciate every applicant's interest, only those under consideration will be contacted.	

**The Research Center is an Equal Opportunity Employer**

DATED: TBD	POST UNTIL: TBD
------------	-----------------